

Arizona's Special Education Report

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e-IEP PRO Hosts 10th Bi-Annual IEP & MET Workgroup Meetings at ASU

On November 10, 2010, e-IEP PRO hosted the 10th Bi-Annual IEP & MET Workgroup meetings at the Arizona State University. The Workgroup meetings were attended by over 100 educators from across Arizona representing over 50 Arizona school districts and agencies.

The forms and features of the e-IEP PRO are updated with input from the e-IEP PRO Workgroup meetings. The Workgroups meet each Fall and Spring that include: e-IEP PRO IEP Workgroup and the e-IEP PRO MET Workgroup.

Through the Workgroups, districts and agencies provide direct input into the design and content of the IEP and MET components of the e-IEP PRO. Agenda items are developed by e-IEP PRO districts and agencies as part of their interactions with ADE ESS and AHCCCS (Medicaid issues).

In addition to affecting change and updates to the e-IEP PRO, the Workgroup meetings also

allow districts to collaborate with fellow e-IEP PRO districts to improve their understanding and use of the e-IEP PRO by jointly developing "best practices".

The goals of the Workgroup meetings include:

- Standardizing the forms used by all e-IEP PRO customers across Arizona. At a minimum, this improves data transfer amongst districts and is very beneficial to administrators, providers, teachers, parents and students as forms are more consistent across the state.
- Sharing and collaborating on ways to utilize the forms in a consistent and more meaningful way (i.e., "best practices").
- Improving the integration of the Medicaid documentation, parental consent, and PWN forms.
- Improving the integration

between the Referral, IEP and MET information.

- Improving the comprehensiveness of the forms to ensure all areas of compliance are addressed with an emphasis on recent ADE feedback, AHCCCS directives and IDEA '04.
- Improving the order and structure of the forms so that the forms more accurately reflect the order in which IEPs and METs are completed in Arizona.

- Improving the design of the forms to more fully support multi-team MET/IEP report writing scenarios.

"The Workgroup meetings are essential to our ability to provide a relevant and robust product to our customers in Arizona. We are excited that these meetings are attended by so many administrators from across the state", says Chris Rennie, Vice President of Customer Care for e-IEP PRO.

The next workgroup meetings are scheduled for April 8, 2011.



Fall 2010 IEP Workgroup Meeting

Arizona Department of Education Updates Preschool Service Codes

To better meet the reporting requirements of the Office of Special Education Programs (OSEP), the Arizona Department of Education has updated and added to the special education service codes allowed for preschool students.

The changes to the preschool service codes impact both the IEP documentation requirements as well as the FY11 SAIS reporting requirements for

districts in Arizona.

In summary, the FY10 service code of PA were split into more specific categories of PA1 and PA2 and the FY10 service code of PB was similarly split into more specific categories of PB1 and PB2. Subsequently, the PA and PB service codes were eliminated for FY11. Additionally, the service code of PC was eliminated for FY11.

The new service codes are defined as follows:

- **PA1 (At least) & PB1 (Less than):** 10 hours per week; receiving majority of special education and related services in regular early childhood program.
- **PA2 (At least) & PB2 (Less than):** 10 hours per week; receiving majority of spe-

cial education and related services in some other location.

More details regarding the changes made can be found at: www.ade.state.az.us/sais/Downloads/SPEDPreschoolREServiceCodeChanges.pdf.

NOTE: The e-IEP PRO has been updated to accommodate these new requirements.

2010 Marks 9 years of Continued Success for e-IEP PRO

2010 was e-IEP PRO's 9th successful year servicing districts in Arizona. Highlights of accomplishments shared by e-IEP PRO and its users in 2010 include:

100% RETENTION – In 2010, the only Arizona public school district since 2001 to cancel services with the e-IEP PRO (in 2008) returned to using the e-IEP PRO. “We are excited to have them back in the e-IEP PRO family”, says Jeff Kline, President of MediaNet Solutions, Inc. He continues, “Districts continue to experience that promises or claims of comparable special education management products and services do not match the strong and consistent services offered by the proven e-IEP PRO product and its expert support team”.

CONTINUED UNMATCHED SWITCH-OVER - In 2010, 10 Arizona public school districts and 59 Arizona charter school districts switched and/or selected the e-IEP PRO as their district's special education management solution. And, again, in 2010 no public school dis-

trict discontinued services with the e-IEP PRO allowing the company to maintain its 100% retention rate of districts sold in its 9 years of providing the e-IEP PRO in the state. Currently, within Arizona, 116 school districts, 104+ charter schools and ASDB comprised of over 7,300 educators utilize the e-IEP PRO to manage over 64,000 student records in their special education needs programs. Mr. Kline states, “We are very pleased that the e-IEP PRO continues to be the #1 special education management choice of schools and districts within Arizona”.

NEW ADVANCED REPORTING AND DIRECTORS ONLY TRAINING PROGRAMS – In 2010, in addition to the e-IEP PRO Certified Trainer Program, the company introduced the Advanced Reporting and Directors-Only training that has been attended by many educators from across Arizona. The e-IEP PRO Advanced Reporting (AR) Program is a one-day intensive training program designed to provide an in-depth review of the e-IEP PRO re-

porting features as well as introduce participants to new reporting tools and techniques. The e-IEP PRO Directors-Only (DO) Program is a two-day intensive training program designed specifically for the needs of Special Education Directors and/or lead administrators. Several additional sessions have already been scheduled for 2011.

NEW DATA INTEGRATION CAPABILITIES – The e-IEP PRO currently integrates with 10 Student Management Systems used in Arizona. In 2010, new web-based, fully automated and comprehensive data integration capabilities were significantly enhanced between the e-IEP PRO and Genesis, Infinite Campus and Schoolmaster. These features allow the e-IEP PRO to be a fully integrated component with the district's student management system establishing a shared data silo of all district student data.

2011 promises to deliver continued success with the introduction of many new software features and services.

e-IEP PRO®

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PCG Requires New Health Aide Prepayment Review Form

On January 6, 2011, Public Consulting Group (PCG) sent the following Important Notice to all LEAs and Medicaid Billing Companies: “Effective March 1, 2011 all health aide claims submitted for reimbursement, regardless of date of service, must be supported by a PCG approved Health Aide Prepayment Review Form (HA Form) and the supporting IEP documentation. This operational change is a result of a high level of statewide non-compliance regarding health aide services prescribed in the IEP, appropriate signatures, and or documentation of the need for health aide services as it relates to Medicaid claiming.”

Per this new requirement, PCG will review each HA Form and supporting IEP documentation in order to determine if the information provided complies with the requirements of the program outlined in the AHCCCS Medical Policy Manual (AMPMP) and PCG Handbook. LEAs

need to receive an approval from PCG prior to claim submission. In order to prevent delay in reimbursement, PCG is requesting that the LEAs submit the required information no later than February 11.

What does this mean?

- ◇ Each LEA must submit a HA Form along with an IEP to PCG for each student in which Medicaid reimbursement is sought. PCG will review each Form and will determine if the information provided is sufficient to allow the LEA to submit claims.
- ◇ PCG will enter the information in the PCG claiming system which will be utilized during the claims process cycle. If a health aide claim is submitted and an approved Form is not entered into the system, the claim will be denied.
- ◇ If a HA Form is denied by PCG, the LEA must assess if corrections can be made and resubmit a new HA Form with supporting IEP documentation.

Important Information includes:

- ◇ Health Aide Prepayment Review Form and IEP should only be submitted for students who are enrolled with AHCCCS **and** are receiving allowable health aide services.
- ◇ Each time a student has a new IEP or an amended IEP, & continues to meet the above criteria, a new HA Form and IEP must be submitted to PCG.
- ◇ All resubmitted health aide claims will be subject to the health aide prepayment review process beginning March 1 regardless of when the original claim was submitted or date of service.
- ◇ Submit HA Forms and IEP documentation via mail, secure email (password protected), fax or FTP .

See <http://web.pcgus.com/azschools/downloads.html> for more details.

** Source: 1/6/2011 Memo from Florie Wong of PCG.

NOTE: The e-IEP PRO has been updated to accommodate these recently clarified PCG reporting requirements.